



ABSTRACT GUIDELINES

All abstracts must be received by March 29, 2019, to be considered.

Abstracts will be selected on the basis of the scientific quality of the work presented. Submissions will undergo a blinded review process before a final decision is made. Each abstract must be **no more than 300 words** and must contain the following elements:

New Community Project/Program

1. **Background/goal(s):** Program's background/goals are clearly defined.
2. **Objective(s):** Statement of the objective and program significance is provided.
3. **Approach:** Program's approach/key features are clearly described.
4. **Evaluation:** Evaluation plan is well developed and/or the results demonstrate program effectiveness.

Original Research

1. **Objective(s):** Statement of the objective and study significance is provided.
2. **Methods:** Methodology (design, sampling and intervention) is outlined and appropriate for the study.
3. **Results:** Results including data analysis (or plan for analysis) are presented.
4. **Conclusions:** Conclusions (or preliminary findings) are supported by the results and stated clearly.
5. IRB approval is required for all studies involving human subjects or animals.
6. Studies in progress at the time of submission must include a detailed plan for statistical analysis and/or preliminary findings.

Systematic Review

1. **Objective(s):** Specific and clearly formulated statement of the problem and the research or PICO question are provided.
2. **Methods:** Explicit methods for identifying, selecting and critically appraising relevant research are included. Methods used to collect and analyse data from the studies included in the review are presented.
3. **Results:** Number and type of studies included, and summary of the results are provided.
4. **Conclusions:** Findings, type of evidence and recommendations are highlighted.
5. Statistical methods (meta-analysis) may or may not be used to analyse and summarize the results of the included studies.
6. The review process is comprehensive and unbiased.

Abstract submission constitutes a commitment to be in attendance at the conference if the abstract is selected. All presenters for the poster and oral research sessions must register for the meeting at the appropriate registration fee. Presenters are responsible for financial costs associated with attending the conference.

Individuals who submit abstracts may be the primary presenter on only one abstract but may be the co-presenter on others. Presenters are not required to be the principal investigator of the study but should be a member of the research team.

Previously presented and published abstracts will be considered as long as the complete citation to the published abstract is provided.