

MATERIAL HANDLING FORM

CONFERENCE NAME _____

COMPANY NAME _____

BOOTH NUMBER _____ IN DATE _____ OUT DATE _____

ON-SITE CONTACT _____

PHONE NUMBER _____ EMAIL _____

CREDIT CARD NUMBER _____ EXPIRY _____

Billing

Small shipment (under 30 pounds): \$45
Shipment weighing between 30-200 pounds: \$200
Shipment weight exceeding 200 pounds: \$1 per pound

A 30% surcharge will apply to the following:

- Shipments that are uncrated or have to be uncrated onsite, stacked, pad-wrapped, contain loose pieces, oversized OR
- Material handling orders placed on-site OR
- Paperwork is not sent to slee@canadianavinc.com
- Overnight load in load out (midnight to 6am)

ITEMS SHIPPED TO CAV

# Of Item's	DESCRIPTION OF ARTICLES	WEIGHT <small>Specify lbs or kgs</small>

ITEMS SHIPPED FROM CAV

# Of Item's	DESCRIPTION OF ARTICLES	WEIGHT <small>Specify lbs or kgs</small>

Our material handling charges include the following services:

- ✓ Delivery to advanced warehouse and storage before the conference
- ✓ Delivery by CAV to venue
- ✓ Delivery to booth at venue
- ✓ Return to venue dock
- ✓ Return to advanced warehouse and storage until pick-up

Please ship your materials and arrange for them to be picked up at our advanced warehouse:
22 Pearl Place, St. John's NL, A1E 4P3.

PLEASE RETURN THIS FORM TO slee@canadianavinc.com

Refer to our Material Handling Guide for shipping labels and more information.
 You have read and understand fully the costs associated with material handling:

Customer Signature: _____ Date: _____